

12 Jobs in Dispute Resolution

from Emily Menn's JOBS IN DISPUTE RESOLUTION LIST

see end of document for more details

Student Internship Opportunities at the American Bar Association Section of Dispute Resolution (Washington, D.C.)

Take advantage of Student Internship Opportunities at the Section of Dispute Resolution office in Washington, D.C. Law student interns focus on ADR research into emerging critical issues under the supervision of an attorney, conduct needs assessment and systems design for dispute resolution in specific practice areas or institutions, and make site visits to local programs such as the D.C. Court's Multi-Door Program.

Law student interns conduct research and contribute to a number of ongoing projects in the dispute resolution field. Former interns have written papers on a variety of subjects including the use of ADR in environmental land use disputes and the use of mediation under the Individuals with Disabilities in Education Act. Interns have also participated in ongoing Section projects including the Directory of Law School ADR Courses and Programs, the State and Local Bar Alternative Dispute Resolution Survey, and the National ADR Resource Center.

In addition, law student interns have the opportunity to shadow local dispute resolution practitioners, meet with experts in the field, and gain practical experience in the heart of Washington, D.C.

The Section of Dispute Resolution has internships available in the spring, summer, and fall. There is no particular application deadline. Students interested in internships should send the Section a resume and cover letter indicating their interest in dispute resolution.

For more information, contact the ABA Section of Dispute Resolution:

740 15th St., NW

Washington, D.C. 20005

Phone: (202) 662-1680

Fax: (202) 662-1683

E-mail: dispute@abanet.org

SCHOLARSHIPS AVAILABLE FOR AFCC ANNUAL CONFERENCE IN VANCOUVER

The Association of Family and Conciliation Courts (AFCC) is offering scholarships to its 45th Annual Conference, "Fitting the Forum to the Family: Emerging Challenges for Family Courts," May 28-31 in Vancouver, BC, Canada. Twenty-five conference scholarships, including international scholarships with travel stipends, will be granted. The scholarship application, conference program brochure, online registration and more can be found on the AFCC web site at www.afccnet.org/conferences/afcc_conferences.asp. With questions, contact AFCC at afcc@afccnet.org or (608) 664-3750. **Scholarship application deadline: Feb. 29.**

Cornell University Faculty Appointment in Conflict Resolution (Ithaca, NY)

The ILR School at Cornell University seeks applications for a senior-level faculty appointment in conflict resolution. Applicants should hold either a J.D. or a Ph.D. and have a record of achievements in teaching and research sufficient to meet the standard of excellence required for a senior-level tenured appointment at Cornell. The School seeks an individual who has a strong but not necessarily exclusive interest in workplace dispute resolution, including the negotiation, mediation, and arbitration of employment and labor disputes. Preference will be given to candidates who conduct theoretical and empirical research on conflict resolution. An individual holding a senior-level faculty appointment at the ILR School is expected to teach both undergraduate and graduate courses and to supervise graduate students seeking an M.S. or a Ph.D. The recent establishment of the Scheinman Institute on Conflict Resolution at the ILR School has led to the expansion of the School's programs and activities in the conflict resolution field, and it expects a senior-level faculty member in the field to play an active role in shaping and participating in the Institute's programs and services. The ILR School is flexible on the precise date of the appointment to the position. Information about the ILR School is available at www.ilr.cornell.edu; information about the Scheinman Institute on Conflict Resolution can be found at www.ilr.cornell.edu/conflictRes. Cornell University is an affirmative action/equal opportunity employer. Individuals who would like more information about this position should send a letter of inquiry to Professor David B. Lipsky, Director, Scheinman Institute on Conflict Resolution, ILR School, Cornell University, Room 621 Ives Hall, Ithaca, NY 14853-3901; 607-255-5378; DBL4@cornell.edu. Those who would like to submit an application for the position should send a curriculum vita, three letters of recommendation, and samples of their written work to Professor Lipsky.

Mediation Manager, NYC Family Court Mediation Program (Queens, NY)

Community Mediation Services, Inc. (CMS), a not-for-profit agency based in Jamaica, Queens, is pleased to announce that we are seeking to fill our Mediation Manager position in the New York City Family Court Mediation Program. This program provides mediation services to families engaged in a custody and/or visitation dispute in the Family Court. This hands-on position requires a mature, poised individual who possesses the requisite knowledge, skills and abilities to manage all aspects of cases referred by NYC Family Court at a high level of professionalism, competency, and efficiency.

Other job requirements include significant experience dealing with family dynamics, and a working knowledge of Family Court processes. All applicants must possess a demonstrated commitment to mediation, a willingness to engage in all phases of case management and programmatic development, and an ability to foster client education and empowerment. This position may require travel between the five boroughs.

Responsibilities will include: Implementing and following policies and protocols developed in collaboration with the Family Court. Working closely and collaboratively with all stakeholders in NYC Family Court. Managing case progress, tracking upcoming court dates, and maintaining all case documentation. Communicating with Family Court personnel and CMS agency supervisors, both verbally and in writing, to maintain timely reporting of case status and final disposition. Mediating complex custody/visitation and other family disputes, as well as coordinating a panel of paid consultant mediators. Working collegially with other staff to implement development, monitoring, and quality assurance initiatives. Working to establish relationships with other community-based programs and government agencies to ensure proper referral services for clients in need

Qualifications: Bachelor degree required. A demonstrated commitment to conflict resolution and mediation is necessary. Excellent interpersonal skills and organizational skills are required. Experience in mediating family-oriented disputes is required. Bi-lingual ability is a plus. The candidate should be an independent worker and be flexible to meet the needs of a non-profit environment. CMS is an Equal Opportunity Employer and offers an excellent compensation and benefits package.

To apply, send all applications (including a cover letter with a description of how the candidate meets the desired qualifications, salary history, resume, and references) to:

Michelle M. Leonard, Esq.
Director of Mediation Services
Community Mediation Services, Inc.
89-64 163rd Street
Jamaica, New York 11432

e-mail: mmleonard@courts.state.ny.us
fax: 718.658.4077
website: www.mediatenyc.org
Salary: Commensurate upon experience.
Location: Queens

EXECUTIVE DIRECTOR PEACE AND JUSTICE STUDIES ASSOCIATION (Bronx, NY)

The Peace and Justice Studies Association (PJSA) is seeking an experienced administrator and progressive leader for a part-time position of Executive Director. PJSA is a nonprofit 501 (c)(3) corporation dedicated to bringing together academics, K-12 teachers and grassroots activists to explore alternatives to violence and share visions and strategies for peace-building, social justice, and social change. With a 20+ Board of Directors, the successful candidate will develop, plan and manage initiatives that advance the Association's mission; connect with Association membership through public forums; and represent and advance the organization's mission in the wider community.

The Executive Director works closely with the Board of Directors in setting goals and articulating the vision of the Association and in developing strategies and plans to meet goals; manages the business affairs of the Association, including recommending and implementing an annual budget; serves as Editor for a quarterly newsletter; works with Board on fundraising and grant-writing; motivates and manages multiple projects performed by a committed set of volunteers, including a major annual conference. PJSA is based on a university campus, but primary daily interactions of the Executive Director are with a Board distributed across the country and with a membership largely within North America.

PJSA is based on the campus of the University of San Francisco; however, should the successful applicant be located at another institution or in another city we are open to moving our headquarters. For more information on headquarter relocation, see www.peacejusticestudies.org/ed.php.

Minimum Position Requirements: B.A. in peace studies, conflict resolution or related field preferred; demonstrated management and administrative experience; excellent written, verbal and interpersonal skills; competent with business productivity software and database management; experience with social justice movements; demonstrated ability to work with and motivate volunteers of all ages and varying interests and professions; public relations experience valuable; sense of humor and vision essential; must be able to work effectively and efficiently with an active, volunteer Board by email and telephone.

Compensation and Benefits: \$28,000-\$32,000 part-time salary with benefits, commensurate with experience, qualifications and geographical location.

If interested, apply online at www.peacejusticestudies.org/applied.php You will be asked to supply a cover letter and C.V. or resume. Review of application materials will begin Monday,

February 4, 2008 and continue until the position is filled. The Peace and Justice Studies Association is an affirmative Action/Equal Opportunity Employer.

Visit our website at www.peacejusticestudies.org.

Margaret Groarke
Assistant Professor, Government
Director, Peace Studies Program
Manhattan College
4513 Manhattan College Parkway
Bronx, NY 10471
718-862-7943

Restorative Justice Researcher (Leuven, Belgium)

Posted January 23 with February 5 deadline.
Full-time researcher with a social sciences background

The Department of Criminal Law and Criminology of the Catholic University of Leuven is looking for a full-time researcher with a social sciences background (for example, communication sciences, sociology, criminology) to work on the project "Building social support for restorative justice" which has been subcontracted to it by the European Forum for Restorative Justice.

The researcher will focus on two aspects of the project: 1. How can interaction and cooperation with the media be set up in order to inform the public about restorative justice and in order to educate the public about crime and justice, and more specifically about restorative justice? 2. How can cooperation be developed with civil society organisations (including socio-cultural organisations, schools, religious communities, etc.) in order to inform and educate the public and to create broad support for restorative justice?

Period of employment: 15 February 2008 - 30 November 2009

Deadline for applications: 5 February 2008
In order to apply, please follow the procedures of the Catholic University of Leuven, which you can find at: http://www.kuleuven.be/personeel/jobsite/vacancies_AAP_BAP.html

Graduate Level Dialogue and Deliberation Professor (Los Angeles, CA)

Cynthia McDermot seeks a skilled D and D practitioner in the LA area who might be interested in teaching a graduate level course for our education masters at Antioch University

Los Angeles (our campus is in Culver City)? I would like to offer such a course this summer. If you might like to inquire about this possibility please email me at cmcdermott@ix.netcom.com or give me a call 310-578-1080 ext 352.

UBS Assistant General Counsel - Early Dispute Resolution (Weehawken, NJ)

As an attorney in the Early Dispute Resolution Group (EDR) for UBS Wealth Management Americas, you investigate and prepare responses to sales practice customer complaints received by the Firm. You help to ensure that the Firm's dual goals of high standards of responsiveness to customers and management of litigation and regulatory risks.

Key Responsibilities:

- Investigate complaints by communicating with customers, brokers, branch managers and others, and by analyzing documentary evidence concerning the handling of retail securities accounts.
- Investigate various sales practice allegations including misrepresentations, unsuitability, churning and unauthorized trading.
- Work with numerous departments throughout UBS with respect to complaints you handle.
- At the conclusion of your investigation, you make recommendations to internal clients regarding the appropriate response to deliver to the customer.
- Prepare written responses to customers and, when appropriate, handle settlement negotiations.

Qualifications:

- Must be an attorney who has been in practice for 3+ years, with significant experience with securities law issues.
- Motivated, well-organized, reliable and have judgment skills
- Proven written and oral advocacy skills are a must
- Computer literate
- Fluency in Spanish is helpful, but not required

Salary/Benefits: Salary commensurate with experience

Job Number: 34260BR

Company URL: <http://www.ubs.com/>

Community Justice Specialist II (Bend, OR)

Salary: \$3,265.83 - \$4,471.95 monthly; Position will work to restore crime victims and promote safe and secure communities, while performing within the framework of community/balanced and restorative justice.

This is an advanced level professional position responsible for developing and coordinating programs/activities and for implementing effective treatment, security and custody

procedures. Responsible for providing individual counseling and leading group counseling and educational sessions for youth, including the development of treatment curriculum; maintaining security of the unit, conducting security checks and inspections; facilitating conflict resolution between peers; consulting with Community Justice Officers, DHS caseworkers and other agencies involved with the individual youth, to develop short-term case plans and goals; ensuring the equal distribution of workload in the housing unit; coordinating unit activities in conjunction with the facility; and maintaining responsibility for safe and efficient operation of the facility during the shift. Performs other duties as required.

Must be willing to work a variety of shifts including evenings, weekends, and holidays.

Bachelor's degree in behavioral science field or related field, OR any equivalent combination of education, training, and experience, which satisfactorily demonstrates the knowledge, skills, and ability to perform the work described. Three years of progressively responsible work experience with youth or justice services. Requires application of specialized training and knowledge of the methods and techniques of individual and group counseling; theories of child and adolescent development and their application and an understanding of the dynamics of behavioral and emotional problems in children. Requires the ability to advise and train other workers in the concepts of juvenile detention policy/procedure and the appropriate handling of serious or reoccurring behavior problems and crisis or emergency situations. Tasks are governed by established policies, procedures, statutes, regulations, and general managerial direction. Ability to exercise independent judgment following standard practices in vaguely defined situations; ability to communicate effectively both verbally and in writing; ability to organize and prioritize; ability to work effectively in groups or individually; ability to lead diverse groups and accomplish goals that further the department's mission. Ability to establish and maintain effective working relationships with others at all times. Must have a strong commitment to work with youth and families.

NECESSARY SPECIAL REQUIREMENTS:

- Possession of/or ability to obtain a valid Oregon Driver's License within 30–days of hire date.
- Possession of/or ability to obtain a First Aid/CPR certification
- Ability to obtain LEDS certification.
- Ability to pass a visual, hearing, and physical examination.

FINAL CANDIDATE SELECTED FOR POSITION WILL BE REQUIRED TO PASS A DRUG SCREENING AND A THOROUGH EMPLOYMENT AND CRIMINAL HISTORY INVESTIGATION.

DESCHUTES COUNTY APPLICATION REQUIRED AND ACCEPTED UNTIL 5:00 P.M. ON TUESDAY, FEBRUARY 12, 2008 (POSTMARK ACCEPTED). EOE The Deschutes County Personnel Office is wheelchair accessible. For the deaf or hard of hearing, an interpreter or assistive listening system will be provided with 48 hours notice. Materials in alternate formats may be available within 48 hours notice. To arrange for these services or for more information, please contact the Personnel Department at (541) 388-6553. For hearing impaired, call TTY/TDD 711

DESCHUTES COUNTY PERSONNEL DEPARTMENT 1300 NW WALL STREET, SUITE 200
Bend, OR 97701 (541) 388-6553 FAX: (541) 330-4626

Arbitration Coordinator BlueCross BlueShield of New Jersey (Newark, NJ)

33 Washington Street, Newark

Reference: 022939

Department: Auto PIP Operations

Division: Horizon Cas Svc-PIP Operations

Standard Hours: Regular Shift: 1 (40.00/wk)

This position is responsible for achieving superior claim handling quality and customer service excellence. This position requires the ability to effectively communicate with claimants, medical providers, attorneys and clients. This position will process arbitrations, coordinate legal defense and track trends regarding NJ Personal Injury Protection (PIP) claims.

Job Qualifications

Education/Experience:

Prefer a minimum of three to five years of NJ PIP claim adjusting experience.

Bachelor's Degree is preferred.

Knowledge:

Technical and working knowledge of NJ PIP law (AICRA). Working knowledge and effective utilization of automated technology, e.g. Windows based PC applications.

Skills and Abilities:

Must have the ability to work independently within the team, with minimal supervision

Must possess excellent communication and writing skills

Must be customer service oriented

Must be flexible, adaptive and decisive

Must have the ability to analyze insurance coverage and other claim issues

Responsibilities:

1. Acts as arbitration and SIU liaison between Horizon Casualty Services (HCS) and clients.
2. Participates in roundtable discussions regarding arbitrations.
3. Manages litigation calendar and log.
4. Tracks and analyzes arbitration outcomes and trends and reports findings to involved parties.
5. Coordinates litigation related training.
6. Handles "arbitration only" claims to conclusion.
7. Manages all department production reports.
8. Provides assistance to the claim adjusters as needed.
9. Completes all other assigned functions as requested by management.

Apply online:

<http://www.hirenet.net/login.cfm?>

[Src=J&JU=22775693&A=N&Apply=Y&selfnom=Y&Source=Indeed](http://www.hirenet.net/login.cfm?Src=J&JU=22775693&A=N&Apply=Y&selfnom=Y&Source=Indeed)

Midlevel Arbitration Associate (Washington, DC)

Prestigious firm has a great opportunity for a Midlevel Arbitration Associate with 3-5 years of arbitration experience (preferably at a large firm) to join their growing department. Please have a JD from a top-tier law school (or, if not, have graduated Top 15% from law school) and a 3.3+ GPA. All inquiries are strictly confidential. To be considered for this position, include your resume (in Microsoft Word format) in an e-mail to: dcyr@americansearchcompanies.com Please forward a law school transcript as well if available, or if specifically required above. Please mention Job DC1DC5818V in your response.

Divorce Mediation Attorney (Princeton, NJ)

Leading divorce mediation practice seeks several experienced NJ family law attorneys to provide divorce mediation services in our Princeton, Mt. Laurel, Morristown, Bridgewater and Saddle River offices. We are also seeking experienced PA family law attorneys to provide divorce mediation services in our Allentown and Media offices. Excellent opportunity for growth and partnership with this growing practice. 40 hour mediation certificate strongly preferred. Please e-mail your resume to njdivorcemediation@yahoo.com .

Mediation Specialist (Torrance, CA)

Job ID #AHM15624 Responsibilities include complex case handling within the mediation group, including initial case review, case resolution decision-making based on legal requirements and customer loyalty, settlement negotiations arbitrations, goodwill offers- up to and including buybacks and trade-outs, and all corresponding paperwork for legal and financial compliance to State and Federal regulations. Position is responsible for coordinating ACS, dealer, and field personnel in addressing escalated issues; negotiating with attorneys, Better Business Bureau, State consumer groups, and customers; and supervising 1-2 staff members. Strong time management, customer service, negotiation, communication, and Microsoft Office skills are required. The qualified candidate should Bachelor's degree or equivalent work related exp. A minimum of two years experience in customer complaint case handling, with emphasis in mediation, knowledge of lemon law and third party handling processes. Retail or wholesale auto exp. a plus. This position is located in Torrance, CA. Critical Subcompetencies: Accountability, Presenting, Customer Focus, Decision Making, Achieving Goals, Flexibility and Adaptability, Keeping Current, Ethics & Integrity, Values Diversity.

Apply online: <http://careers.corporate.honda.com/careersiframe/resume.html>

Executive Director (Santa Barbara, CA)

CALM (Child Abuse Listening and Mediation) is the only private non-profit agency in Santa Barbara county whose sole mission is to prevent, assess, and treat child abuse by providing comprehensive, culturally appropriate services for children, adults and families.

This position offers you the opportunity to assume leadership of one of the premiere non-profit organizations in the Santa Barbara area and guide it to the next level. You will enjoy the satisfaction of leading diverse programs that are highly effective in improving the quality of life for children, particularly those who are most vulnerable. We have cultivated a collaborative, non-bureaucratic culture in which decision-making is shared, and you can look forward to a strong, healthy relationship with our Board of Trustees, which stays out of the minutia of operations and provides strong support at the strategic level. They'll encourage you to develop and implement your visions and ideas.

While you will handle all aspects of directing the agency, one of your key objectives will be to increase external awareness of CALM's mission and success, expanding relationships with policy makers, opinion leaders, funding sources, and potential partner organizations. To be a good fit for this opportunity you will have at least three years of experience running a social service agency, including some experience with child abuse treatment and prevention, and a demonstrated ability to achieve goals. We're looking for a professional who not only is used to acting as the public face of the agency, but who also has the charisma and savvy to navigate political waters that can be challenging.

CALM (Child Abuse Listening and Mediation) is the only private non-profit agency in Santa Barbara County whose sole mission is to prevent, assess, and treat child abuse by providing comprehensive, culturally appropriate services for children, adults, and families. In addition to offering proven, evidence-based programs covering both treatment and prevention, we have a solid financial picture with diverse revenue streams, including an endowment that is currently over \$7 million and expected to grow significantly in the near future.

IMPORTANT: HOW TO APPLY: We want you to be as selective as we are! For a detailed 'insider's view' of this position and to submit your resume online, please visit the following URL: <http://calm4kids.jobinfo.com/description.lasso?adid=14674>

From the **JOBS IN DISPUTE RESOLUTION LIST** prepared and distributed by Emily Menn, Director of Education and Professional Development at the **New York State Dispute Resolution Association** (<http://www.nysdra.org/index.asp>). Join the list by emailing her at emily.menn@gmail.com with the subject "ADD TO JOBS IN DISPUTE RESOLUTION LIST"